

**SC Housing Small Rental Development  
SRDP-5 Inspection Request Form**

**Date of Request:** \_\_\_\_\_

Development # \_\_\_\_\_

Award #'s: Home: \_\_\_\_\_ NHTF: \_\_\_\_\_ SCHTF: \_\_\_\_\_ NSP: \_\_\_\_\_

Recipient Name: \_\_\_\_\_ Contact: \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell#: \_\_\_\_\_

Alternate Contact

Contact #2: \_\_\_\_\_ Cell#: \_\_\_\_\_

Contact #3: \_\_\_\_\_ Cell#: \_\_\_\_\_

**Project Information \*List ONLY one (1) address per inspection request.**

Project Name: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ County: \_\_\_\_\_

**Inspection Type:**

- Re-Inspection for Inspection Denied on: \_\_\_\_\_  Quality Control  Change Order Review # \_\_\_\_\_
- Final Plans and Specifications Review
- Site Inspection - Request when erosion/sediment controls in place **and** clearing, grubbing, & rough grading is complete.
- Footing Inspection - Email pictures to Construction Manager and PC of dug footings with rebar in place ready for placement of concrete. Pictures must be clear and provide location characteristics.
- Foundation Completion Inspection - Request when foundation is complete **before** slab is poured or floor framing is finished.
- Dried-In Inspection - Request when framing is complete to include windows and doorways with exterior wrapped.
- Rough-In Inspection - Request when electrical, plumbing, HVAC, and insulation are complete.
- 75% Complete Inspection - Request when interior doors, trim, kitchen cabinets, etc. are installed, **or** when building is 75% Complete. **Whichever occurs first.**
- Pre-100% completion Inspection – To be completed when punch list work is underway.
- 100 % Complete Inspection - *\*Must include all items as noted on the SRDP-5A 100% Inspection Checklist.*
- Interim Draw Inspection # \_\_\_\_\_ Percentage Complete % \_\_\_\_\_ Amount Requested \$: \_\_\_\_\_

**Attachments:**

- SRDP-13 Change Order Request  AIA Application for Payment  SRDP 15 A-C Draw Summary
- Invoices  Photographs  Scopes of Work/ Quotes
- Plans and Specifications  Locality Building Inspectors Report
- Other \_\_\_\_\_

**Authority Use Only**

Program Coordinator: \_\_\_\_\_ Inspector: \_\_\_\_\_

Date Processed for Inspection: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_

Inspection has been:  Approved  Denied

Inspectors Signature: \_\_\_\_\_